

**No. 1-199/2019-Hep-DDP(I)**  
**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF NATIONAL HEALTH SERVICES,**  
**REGULATIONS & COORDINATION.**  
**3rd FLOOR, KOHSAR BLOCK, PAK SECRETARIAT, ISLAMABAD**

Ministry of National Health Services, Regulations and Coordination invites applications from eligible candidates against the following positions for “Prime Minister’s Programme for the Elimination of Hepatitis C infection”. The candidates should possess qualification and experience in the relevant field. The positions are offered on CONTRACT BASIS initially up to 30<sup>th</sup> June 2027 or till the completion of the project, on Project Pay Scale (PPS) and will be based in Islamabad, Pakistan.

<b>S.#</b>	<b>Position and Scale</b>	<b>No. of Position</b>	<b>Age Limit</b>	<b>Qualification</b>	<b>Experience &amp; Skills (Revised)</b>
1.	Project Manager (PPS 10/BPS 20)	1	40-55 Years	MBBS with Master’s in Public Health or Social Sciences or Project Management	<ul style="list-style-type: none"> <li>• At least 10 years of post-qualification experience in Project Management.</li> <li>• Experience in health related projects will be given preference.</li> </ul>
2.	Procurement Manager/Specialist (PPS 9/BPS 19)	1	40-50 Years	<ul style="list-style-type: none"> <li>• BS Hons (Statistics, Economics, Mathematics, Business Management) with MBA in Finance or Procurement or Logistic &amp; supply chain from top 10 universities ranked by HEC.</li> <li>• Management shall be accorded more weightage.</li> </ul>	<ul style="list-style-type: none"> <li>• At least 10 years of post-qualification experience in procurement management (of goods, works, and consulting services) of health related projects will be given preference.</li> <li>• Knowledge and implementation experience of various international/ national/ subnational public procurement rules shall be accorded due weightage.</li> <li>• Hands on experience in conducting technical evaluation of bids, contract award and management for government and donor funded projects.</li> </ul>
3.	Finance Manager (PPS 9/BPS 19)	1	35-45 Years	<ul style="list-style-type: none"> <li>• MBA in Finance or CA/ ACCA/ CMA/ ACMA</li> <li>• Completion of articles from a registered audit firm shall be accorded due weightage.</li> </ul>	<ul style="list-style-type: none"> <li>• At least 10 years of post-qualification relevant experience in finances especially financial management of health related projects will be given preference.</li> <li>• Working knowledge of the public sector accounting with thorough understanding of PFM cycle, regulatory mechanism, financial modeling and grievance redressal mechanisms of large-scale beneficiary services would be an added advantage.</li> <li>• Experience of financial reporting based on international Public Sector Accounting Standards in Government institutions.</li> </ul>

4.	Communication Specialist (PPS 9/BPS 19)	1	40-50 Years	At least, Master's in Mass Communication or Journalism degree or equivalent (sixteen (16) years of education.	<ul style="list-style-type: none"> <li>• At least 10 years of hands-on experience in Project Communication Strategy Development.</li> <li>• Experience in health related projects will be given preference</li> </ul>
5.	Training Officer (PPS 8/BPS 18)	2	35-45 Years	MBBS with Master's in Public Health duly recognized by the Higher Education Commission (HEC) of Pakistan	At least 8 years of experience in event Organizing / trainings health related.
6.	IT/Data Officer (PPS7/BPS 17)	2	25-35 Years	BS Hons (Statistics, Economics, Mathematics, Business Management, IT) with MBA duly recognized by the Higher Education Commission (HEC) of Pakistan	At least 5 years of post-qualification experience in data analysis and data Management. Preference will be given to those having experience in health related projects.
	<b>Total Posts</b>	<b>8</b>			

#### GENERAL INSTRUCTIONS:

- Age will be calculated with effect from the last date of submission of applications.
- Candidates already working in Government Departments should apply through proper channel.
- Eligibility of candidate will be determined on the basis of academic qualification, experience, etc.
- Only shortlisted applicants will be called for test/interview.
- No TA/DA will be admissible for the purpose of test/interview.
- **The Competent Authority reserves the right to cancel/postpone/change the recruitment process at any stage.**

#### HOW TO APPLY:

- Interested candidates can only apply through National Job Portal i.e. [www.njp.gov.pk](http://www.njp.gov.pk) within 15 days from the date of publications of the advertisement.

**(Project Director)**

**“Prime Minister’s Programme for the Elimination of Hepatitis C infection”  
Ministry of National Health Services, Regulations & Coordination  
(3rd) Floor, Kohsar Block, Pak Secretariat, Islamabad.**